



U.S. Department of Housing and Urban Development

Minneapolis Field Office
212 Third Avenue South, Suite 150
Minneapolis, Minnesota 55401

October 7, 2019

Karl Batalden, Community Development Coordinator
City of Woodbury
8301 Valley Creek Road
Woodbury, MN 55125

Dear Mr. Batalden:

SUBJECT: End-of-Year Review
Program Year 2018
City of Woodbury

HUD is required to conduct an annual review of performance by grant recipients. This is to report to you the results of our review. Additionally, the Secretary must determine that the grant recipient is in compliance with the statutes and has the continuing capacity to implement and administer the programs for which assistance is received.

Report

This review is based upon the information we received concerning Woodbury's 2018 program year of July 1, 2018 through June 30, 2019. We congratulate you on your accomplishments during this past year on the achievement of Departmental Objectives. Enclosed is a report showing Woodbury's use of Community Development Block Grant (CDBG) funds during this reporting period. Some specific accomplishments during the year included:

- The Glen at Valley Creek 42-unit affordable housing new construction development
- Three loans issued via the Woodbury First-Time Homeownership Program
- Potawatomi Park Court Reconstruction and Windwood Passage Park Rehab (approximately 80% completion)
- Compliance with the Public Service and Administration expenditure limits

Background Information

HUD's Office of Community Planning and Development has sought to establish partnerships with State and local governments. The focus of our partnership has been to work with communities to ensure that our joint efforts result in housing and community development programs and policies that benefit and serve low and moderate-income persons. These efforts occur within the framework of the statutes we administer and the regulations and policies that are designed to improve program performance.

The provisions of the Housing and Community Development Act of 1974, as amended, and the National Affordable Housing Act of 1990, require the annual submission of performance reports by grant recipients receiving federal assistance through programs covered under these Acts. Additionally, these Acts require that a determination be made by the Secretary, that the grant recipient is in

compliance with the statutes and has the continuing capacity to implement and administer the programs for which assistance is received.

With the implementation of the Consolidated Planning Regulations of January 5, 1995, the Department began making comprehensive performance reviews of grantee's overall progress at least annually, as required by the statutes and section 91.525 of the regulations. The review consists of analyzing the consolidated planning process; reviewing management of funds; determining the progress made in carrying out policies and programs; determining the compliance of funded activities with statutory and regulatory requirements; determining the accuracy of required performance reports; as well as evaluating accomplishments in meeting key Departmental objectives.

This assessment not only meets the mandates of the statutes, but it also provides a basis for working together collaboratively to help grantees achieve housing and community development goals. One critical outcome of this collaboration should be the development of a more comprehensive, effective, and concise Consolidated Plan and improved performance in achieving specific goals that correspond to the activities outlined in your forthcoming Action Plan.

Public Access

This Report must be made readily available to the public within 30 days of receipt of your comments. There are several ways the report can be made available to the public. You can assist us in this regard by sharing HUD's report with the media; with members of your advisory committee; or with those who attended hearings or meetings, placing it on your web site or distributing it through a Listserv. HUD will make this information available to the public upon request and may provide copies of future reports to interested citizens and groups.

Conclusion

As a result of our analysis, we have determined that your overall progress is satisfactory and that the City of Woodbury has the continuing capacity to implement these programs.

If there are any questions, please do not hesitate to contact Rory Stierler, CPD Representative by phone at (612) 370-3043, or by email at rory.j.stierler@hud.gov.

Sincerely,



Marcia A. Kolb, Director
Office of Community Planning and Development

Cc: Honorable Anne Burt, Mayor
City of Woodbury
8301 Valley Creek Road
Woodbury, MN 55125-3330