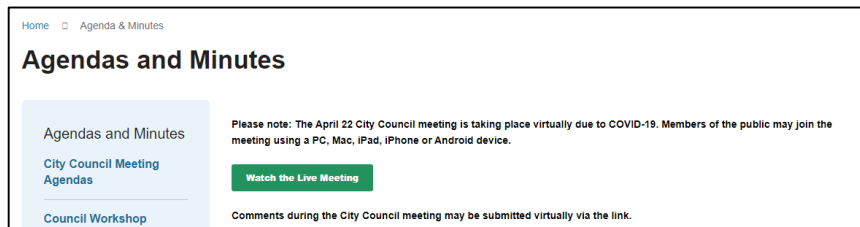


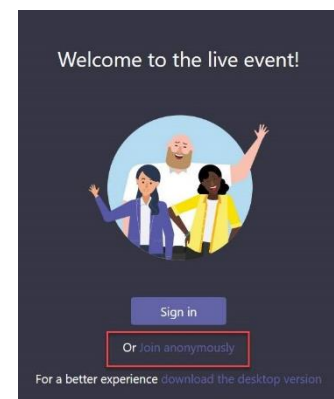
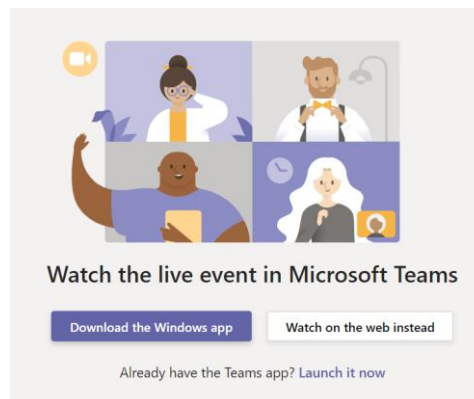
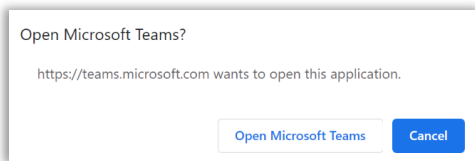
Participating in a Virtual City Council Meeting



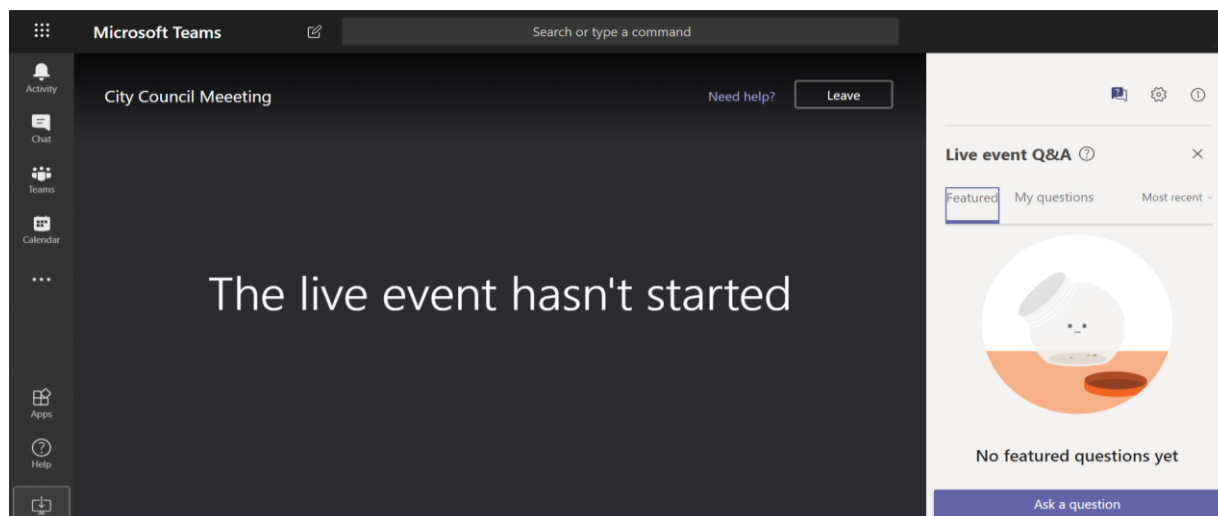
1. Use the link from the city's website at woodburymn.gov/councilmeetings to enter the live meeting.



2. The Microsoft Teams launcher will open. A pop-up will appear asking if you want to open the application. Select "Cancel" to continue viewing in your browser. Then, select "Watch on the web instead." All users – including Apple/Mac users – are able to access meetings through a web browser. If you are prompted to log in, you can select "Join anonymously"

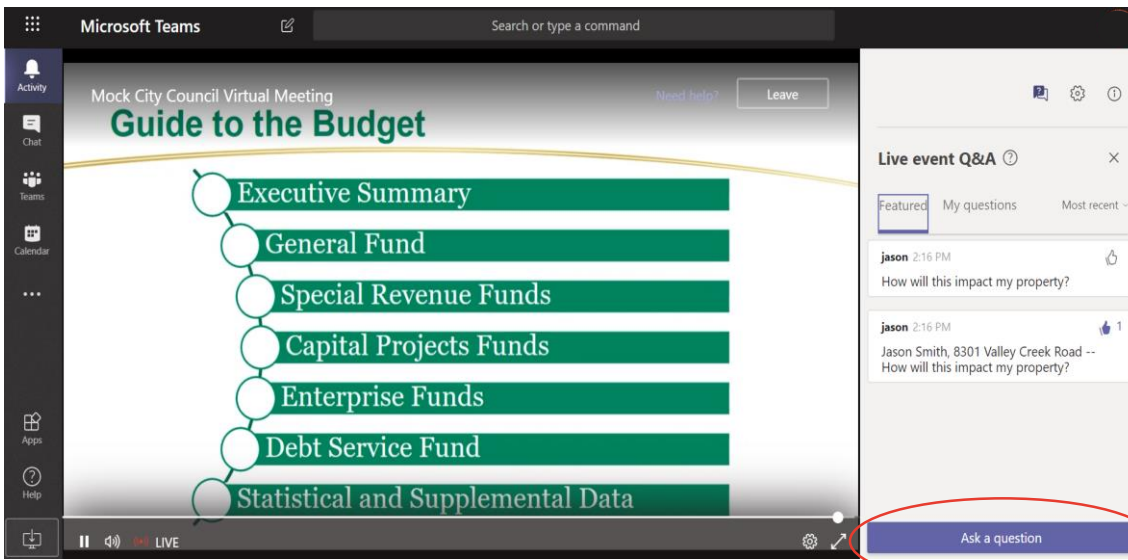


3. The City Council Meeting will open. Note the Live event Q&A chat feature on the right side of the screen. This is where you will be able to ask questions during the meeting.



Participating in a Virtual City Council Meeting

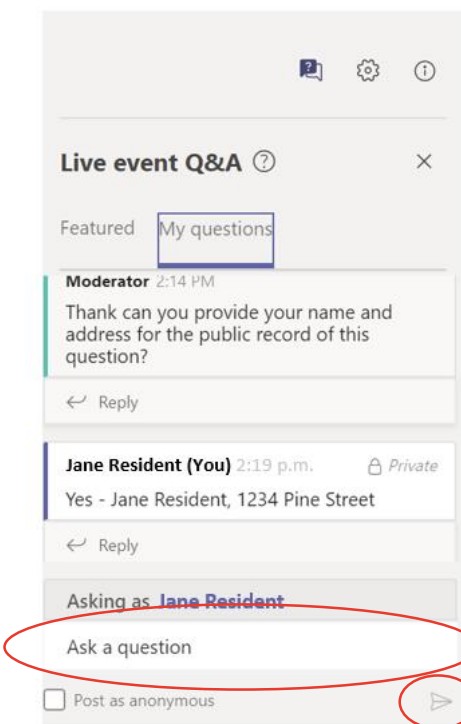
4. Questions or comments can be entered at any time and will be read and answered during the appropriate section of the meeting. To do this, select “Ask a question.”



Comments from others will appear in the chat box.

Select this button to add your own question or comment.

5. You must provide your name and address with your question for the official record. If you do not include this, the moderator will ask for this information.



Type in your question here and hit the send icon.